

Date:

To:

Fax:

Re: Assignment of Agent/Broker of Record
Policy or Quote #:

Dear Sirs:

As the authorized representative or owner of the business, I request you to assign:



They are located at 6354 Tupelo Drive, City Heights, CA 95621 and are to be our exclusive representative on our account.

This letter countermands any previous letters you may have on file for this business and serves as our notice of intent, waving any and all waiting periods effective *immediately*, without subsequent rescission.

Should you have any questions, please feel free to call me personally at the above phone number.

Best regards,

Authorized Representative or Owner